## रेल डिब्बा कारखाना, कपूरथला

कार्यालय महाप्रबंधक (कार्मिक)

पत्र सं. 100-E/RCF/UNION ELECTION/2024

दिनांक: 29.11.2024

## NOTICE

विषय: Reg.- Short Leave/Permission for Casting Vote- Secret Ballot Election for recognition of Trade Unions.

Secret Ballot Elections for recognition of Trade Unions in RCF, Kapurthala is scheduled to be held on 04.12.2024. In terms of section 16.28 of modalities for holding Secret Ballot Election, Railway Servants should invariably be spared to enable them to cast vote by allowing short leave. The Controlling Supervisor-incharge shall decide the extent of short leave which should be sufficient to allow a Railway Servant to cast her/his vote and return to duty. However, a judicious approach is required to ensure that crucial and sensitive train operations work does not suffer.

Polling will take place in 07 booths at RCF/Hussainpur and 01 at RCF/TKJ/NDLS. Location of Polling Booths are as under: -

<b>Polling Booth Number</b>	Location ·
PB No. 1	RCF Reception, Near Dr. B. R. Ambedkar Chowk
PB No. 2	Conference Hall, LLR Hospital
PB No. 3	Building TB-12 Near AWM/Shell Progress Office
PB No. 4	Office of the AWM/Mfg (SOS-10)
PB No. 5	Office of the WM/EP (LOS-1)
PB No. 6	Meeting Room, Office of the Dy.CME/Fur (LOS-3
PB No. 7	Staff Canteen, Workshop
PB No. 8	RCF Tilak Bridge Office/NDLS

Polling shall be held from 08:00 Hrs to 18:00 Hrs on 04.12.2024 and all the voters who reach the booth by 18:00 Hrs will be allowed to cast their vote. Accordingly, staff should invariably be spared to enable them to cast vote by allowing short leave well in time to avoid rush in last moment.

(R. L. Khullar)
Presiding Officer/SBE &
Chief Project Manager
RCF, Kapurthala

## Circulation to:

- 1. Secy. to GM/RCF: for kind information of GM/RCF
- 2. All PHODs/HODs/RCF
- 3. Central Observer & CVO/RCF
- 4. Additional Returning Officer & CPE/RCF
- Presiding Officer & CPM/RCF
- 6. Postal Ballot Officer & Dy.CPO-I/RCF
- 7. Assistant Presiding Officer & Dy.CPO-II/RCF
- 8. General Secretary, Rail Coach Factory Mazdoor Union Kapurthala
- 9. General Secretary, Rail Coach Factory Men's Union Kapurthala
- 10. General Secretary, RCF Employees Union, RCF Kapurthala
- 11. General Secretary, RCF Karamchari Sangh, Rail Coach Factory Kapurthala
- 12. Official Website of RCF/KXH i.e. https://rcf.indianrailways.gov.in
- 13. All Notice Boards