

## Self appraisal report for Year (2024-25)

**Auditor Agency:** Sh Qazi Mairaj Ahmad(IRTIM, Lucknow)

**Ministry Name:** Ministry of Railways

**Department Name:**

**Public Authority Name:** Rail Coach Factory, Kapurthala

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,301">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,301</a>	Fully Met	1.28	Information available
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,302">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,302</a>	Fully Met	1.28	Information available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,301">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,301</a>	Fully Met	1.28	Information available
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,296,660">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,296,660</a>	Fully Met	1.28	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and <a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,594">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,594</a>			
1.1.5	Organization Chart	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,594">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,594</a>	Fully Met	1.28	Information available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a> <a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>	Fully Met	1.28	Information available
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	<a href="https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060">https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060</a> and <a href="https://indianrailways.gov.in/railwaybo">https://indianrailways.gov.in/railwaybo</a>	Fully Met	1.92	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ard/uploads/directorate/establishment/IREM_index.jsp https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,594			
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,594	Fully Met	1.92	Information available
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://indianrailways.gov.in/railwayboard/view_section.j	Fully Met	1.92	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			
1.2.4	Work allocation	Fully Met	1.92	1.92	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,594	Fully Met	1.92	Information available
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://indianrailways.gov.in	Fully Met	1.54	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,594	Fully Met	1.54	Information available
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://indianr	Fully Met	1.54	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ailways.gov.in /railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			available
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://indianrailways.gov.in /railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp	Fully Met	1.54	Information available
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://indianrailways.gov.in /railwayboard/view_section.jsp?lang=0&id	Fully Met	1.54	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					=0,1,304,366, 1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,594			
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366, 1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp	Fully Met	1.54	Information available
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://indianrailways.gov.in/railwayboard/	Fully Met	1.54	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp	Fully Met	1.54	Information available
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060	Fully Met	1.54	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and <a href="https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp">https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp</a>			
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,659,668">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,659,668</a>	Fully Met	1.54	Information available
<b>1.5</b>	<b>Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	<a href="https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060">https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060</a> and <a href="https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp">https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp</a>	Fully Met	2.60	Information available
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	<a href="https://indianrailways.gov.in/railwayboard/view_section.j">https://indianrailways.gov.in/railwayboard/view_section.j</a>	Fully Met	2.60	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,1813,2060 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp	Fully Met	2.60	Information available
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,5,377, https://rcf.indianra	Fully Met	3.85	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ilways.gov.in/view_section.jsp?lang=0&id=0,297,497 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,452 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,597 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,598 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,599 and https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Rail coach Factory, Kapurthala and Railway Board, New Delhi	Fully Met	3.85	Information available
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a> and <a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>	Fully Met	0.96	Information available
1.7.2	Composition	Fully Met	0.96	0.96	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a> <a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>	Fully Met	0.96	Information available
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a>	Partially Met	0.48	Partial Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>			
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a> <a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>	Partially Met	0.48	Partial Information available
1.7.5	Powers and functions	Fully Met	0.96	0.96	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,544</a> <a href="https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf">https://rcf.indianrailways.gov.in/uploads/files/about_civil/HC.pdf</a>	Fully Met	0.96	Information available
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Not open for General Public	Fully Met	0.96	Information available
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	Not applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Not applicable

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Partially Met	3.85	1.93	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616</a>	Fully Met	3.85	Information available
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Partially Met	3.85	1.93	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616</a>	Fully Met	3.85	Information available
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Time to time Conducted Through VC/AC by HOD, MDP & Rajbhasha Courses.	Fully Met	1.92	As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses. As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI &

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Rajbhasha Courses. As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Time to time Conducted Through VC/AC by HOD, MDP & Rajbhasha Courses.	Fully Met	1.92	As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses. As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								HOD, MDP, RTI & Rajbhasha Courses.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Time to time Conducted Through VC/AC by HOD, MDP & Rajbhasha Courses.	Fully Met	1.92	As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses.	Fully Met	1.92	As per CIC and Railway Board Guidelines Time to time Conducted Through VC/AC by HOD, MDP, RTI & Rajbhasha Courses.
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	<a href="https://rcf.indianrailways.gov.in/view_secti">https://rcf.indianrailways.gov.in/view_secti</a>	Fully Met	7.69	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					on.jsp?lang=0 &id=0,296,539			
<b>Total</b>			<b>98</b>	<b>87</b>		<b>100</b>	<b>90</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	10.00	Information available
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	10.00	Information available
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	10.00	Information available
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	10.00	Information available
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	10.00	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					v.in/view_section.jsp?lang=0&id=0,297,616,617			
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,299 , and https://www.ireps.gov.in/	Fully Met	10.00	Information available
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	20	20.00	https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,297,616,617	Fully Met	20.00	Information available
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,297,469	Fully Met	20.00	Information available
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Met	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Met	0	Not applicable
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	<a href="https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060">https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,1,304,366,1813,2060</a> <a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,617</a>	Fully Met	25.00	Information available
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Met	0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Met	0	Not applicable
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports	Not Applicable	0	0	empty	Not Met	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(ATRs) after these have been laid on the table of both houses of the Parliament.							
<b>Total</b>			<b>125</b>	<b>125</b>		<b>300</b>	<b>125</b>	
<b>3</b>	<b>Publicity and Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	<a href="https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377">https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377</a> and <a href="https://rcf.indianrailways.gov.in/">https://rcf.indianrailways.gov.in/</a> <a href="https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp">https://indianrailways.gov.in/railwayboard/uploads/directorate/establishment/IREM_index.jsp</a>	Fully Met	12.50	Information available
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	A.As per Railway Board guidelines, B. Visiting time of office hours of any working day. C. No such types of counter available in RCF,	Fully Met	12.50	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Kapurthala			
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Met	0	Not applicable
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,310">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,310</a>	Fully Met	16.67	Information available
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Fully Met	16.67	16.67	<a href="https://rcf.indianrailways.gov.in/view_secti">https://rcf.indianrailways.gov.in/view_secti</a>	Fully Met	16.67	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	- Outline the Public consultation process				on.jsp?lang=0&id=0,297,310			
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,297,310	Fully Met	16.67	Information available
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://rcf.indianrailways.gov.in/ https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,5,377	Fully Met	50.00	Information available
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://rcf.indianrailways.gov.in/ and https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,5,377	Fully Met	25.00	Information available
3.4.2	Information manual/handbook available in printed format	Not Applicable	0	0	empty	Not Met	0	Not applicable
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Met	0	Not applicable
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>Total</b>			<b>150</b>	<b>150</b>		<b>250</b>	<b>150</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	Hindi	Fully Met	9.52	9.52	HINDI AND ENGLISH	Fully Met	9.52	Information available
4.1.2	English	Fully Met	9.52	9.52	HINDI AND ENGLISH	Fully Met	9.52	Information available
4.1.3	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	Not applicable
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	In right column of RCF Website under "Last updated on" <a href="https://rcf.indianrailways.gov.in/">https://rcf.indianrailways.gov.in/</a>	Fully Met	28.57	Information available
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	<a href="https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377">https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377</a> , <a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,497">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,497</a> , <a href="https://rcf.indianrailways.gov.in/view_section">https://rcf.indianrailways.gov.in/view_section</a> .	Fully Met	9.52	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					jsp?lang=0&id=0,294,452 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,597 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,598 , https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&id=0,294,476,599			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Codes & Manuals Technical Information Annual Reports Important Statistics , Major Milestones and Achievements, SITEMAP	Fully Met	9.52	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://rcf.indianrailways.gov.in/">https://rcf.indianrailways.gov.in/</a>	Fully Met	9.52	Information available
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	RCFWEB SITE <a href="https://rcf.indianrailways.gov.in/RAILWAYBOARDWEBSITEhttps://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377">https://rcf.indianrailways.gov.in/RAILWAYBOARDWEBSITE https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377</a>	Fully Met	7.14	Information available
4.4.2	Details of information made available	Fully Met	7.14	7.14	RCFWEB SITE <a href="https://rcf.indianrailways.gov.in/RAILWAYBOARDWEBSITEhttps://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377">https://rcf.indianrailways.gov.in/RAILWAYBOARDWEBSITE https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&amp;id=0,5,377</a>	Fully Met	7.14	Information available
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	24 Hrs.	Fully Met	7.14	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,558">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,558</a>	Fully Met	7.14	Information available
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,659,668">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,659,668</a>	Fully Met	4.10	Information available
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,420">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,420</a> <a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,547">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,547</a>	Fully Met	4.10	Information available
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,420">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,295,410,420</a> <a href="https://rcf.indianrailways.gov.in/view_section.jsp?la">https://rcf.indianrailways.gov.in/view_section.jsp?la</a>	Fully Met	4.10	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ng=0&id=0,295,410,547			
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Met	4.1	0	empty	Not Met	0	empty
4.5.5	Annual Report	Fully Met	4.1	4.10	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,452">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,294,452</a>	Fully Met	4.10	Info available
4.5.6	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Met	0	Not applicable
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,669">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,300,669</a>	Fully Met	4.10	Information available
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	RTI From 01.04.2024 to 31.03.2025 Received -401 Disposed -381 Pending - 20 (As on 01.04.2025 )	Fully Met	14.29	Information available
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Appeals on RTI From 01.04.2024 to 31.03.2025 Received- 39 Disposed- 37 Pending - 02	Fully Met	14.29	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					(As on 01.04.2025)			
<b>4.7</b>	<b>Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]</b>							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	<a href="https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,632">https://rcf.indianrailways.gov.in/view_section.jsp?lang=0&amp;id=0,297,616,632</a> <a href="https://rcf.indianrailways.gov.in/uploads/files/G-Branch/Parliamentary%20Question%202024-25.pdf">https://rcf.indianrailways.gov.in/uploads/files/G-Branch/Parliamentary%20Question%202024-25.pdf</a>	Fully Met	28.57	Information available
<b>Total</b>			<b>186</b>	<b>182</b>		<b>200</b>	<b>182</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="https://rcf.indianrailways.gov.in/uploads/files1/FAA%26CPIO%20LIST%2028-03-2025.pdf">https://rcf.indianrailways.gov.in/uploads/files1/FAA%26CPIO%20LIST%2028-03-2025.pdf</a>	Fully Met	20.00	Information available
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	<a href="https://rcf.indianrailways.gov.in/uploads/files1/Audit%20Report%20of%203rd%20P">https://rcf.indianrailways.gov.in/uploads/files1/Audit%20Report%20of%203rd%20P</a>	Fully Met	20.00	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					arty%20on%20RCF%20web site%20under%20Suo-Moto%20Rail_Coach_Factory_Kapurthala%20(1).pdf			
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	(a.) 26.09.2020 (b.) Sh. Lalit Kishore Chief Design Engineer, Rail Coach Factory, Kapurthala	Fully Met	20.00	Information available
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	empty
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	empty
<b>Total</b>			<b>60</b>	<b>60</b>		<b>100</b>	<b>60</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	<a href="https://rcf.indianrailways.gov.in/">https://rcf.indianrailways.gov.in/</a> <a href="https://indianrailways.gov.in/">https://indianrailways.gov.in/</a>	Fully Met	25.00	Info available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					v.in/railwayboard/			
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b>							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>Total</b>			<b>25</b>	<b>25</b>		<b>25</b>	<b>25</b>	
<b>Grand Total</b>			<b>644</b>	<b>629</b>		<b>975</b>	<b>632</b>	